



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
WASHINGTON D C 20350 1000

SECNAVINST 3900.43A
ONR 36
20 July 1994

SECNAV INSTRUCTION 3900.43A

From: Secretary of the Navy

Subj: NAVY SCIENTIFIC AND TECHNICAL INFORMATION PROGRAM

Ref: (a) Department of Defense Directive 3200.12 of 15 Feb 83
(NOTAL)

1. Purpose. To provide guidance on Department of the Navy policy and concepts, and assign responsibilities within the Department of the Navy, for the Department of Defense Scientific and Technical Information Program, per reference (a). This is a complete revision and should be read in its entirety.

2. Cancellation. SECNAVINST 3900.43.

3. Applicability and Scope

a. This instruction applies to all Department of the Navy organizations that direct, administer, perform, or support research, development, test, and evaluation programs. Specifically, it deals with activities within these organizations that originate, collect, store, issue, or lend documented resources of Scientific and Technical Information.

b. This instruction does not apply to the handling of communications nor to the display of information relating to: command and control of operations and operational forces; scientific and technical intelligence programs; technical data management programs; signals intelligence and communication security information; or to current policies, procedures, responsibilities, missions, or functions concerning foreign technology transfer.

4. Department of the Navy Scientific and Technical Information Policy. As an integral part of the Department of Defense Scientific and Technical Information Program, the Department of the Navy Scientific and Technical Information Program, by requiring maximum participation, will:

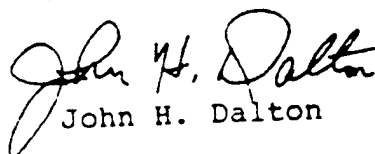
- a. Ensure that scientific and technical information generated by Navy research, development, test and evaluation programs is used to advance Naval, Department of Defense, and national efforts.
- b. Eliminate needless duplication of effort, improve management efficiency and support research, engineering, study, and management needs of scientists, engineers, and managers.
- c. Provide effective processing, rapid dissemination and retrieval, effective application, and retention of Navy science and technology.

5. Responsibilities

- a. The Chief of Naval Research is responsible for representing and managing the Department of the Navy Scientific and Technical Information Program.
- b. Heads of Department of the Navy components are responsible for complying with the Department of the Navy Scientific and Technical Information Program, as outlined in this instruction, and further guidance issued by the Chief of Naval Research.

6. Action

- a. The Chief of Naval Research shall issue supplemental guidance required to direct and monitor Department of the Navy compliance with Department of Defense Scientific and Technical Information Program per reference (a).
- b. Heads of Department of the Navy components shall:
 - (1) Implement the Department of the Navy Scientific and Technical Information Program per Chief of Naval Research guidance and direction; and
 - (2) Designate at least one Scientific and Technical Information Program Focal Point for each command/activity to monitor compliance with Department of the Navy Scientific and Technical Information Program policy.


John H. Dalton

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